

All Directorates	2011/12 Rate	2012/13 Rate
	£	£
		rounded to nearest 0.10p where applicable
<b>Photocopying and Printing of Documents - all services unless specified</b>		
A4 Single request up to 50 sheets	<b>No charge</b>	<b>No charge</b>
A4 every additional sheet over 50	<b>10p per sheet</b>	<b>10p per sheet</b>
A3 per copy	<b>0.25</b>	<b>0.30</b>
Colour Photocopies		
A4 Per copy	<b>1.10</b>	<b>1.10</b>
A3 per copy	<b>1.60</b>	<b>1.60</b>

Except where indicated, all figures include VAT which will be levied at the prevailing rate where applicable

**Colour Key: Statutory Charge**

<b>Directorate: Social Care Health and Housing</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
		rounded to nearest 0.10p where applicable
<b>Housing</b>		
<b>Service Charges (VAT n/a) - per week (48 week basis)</b>		
Door Entry Systems	<b>0.19</b>	<b>0.20</b>
District Heating	<b>10.08 - 16.36</b>	<b>10.30 - 16.70</b>
Communal Heating	<b>0.11 - 4.04</b>	<b>0.10 - 4.10</b>
Communal Cleaning	<b>0.38 - 5.86</b>	<b>0.40 - 6.00</b>
Communal Electric	<b>0.08 - 6.70</b>	<b>0.10 - 6.80</b>
Window Cleaning	<b>0.29</b>	<b>0.30</b>
General Management for sheltered and mini schemes	<b>0.11 - 3.36</b>	<b>0.10 - 3.40</b>
Staircase Lighting - General Dwellings	<b>0.12 - 1.41</b>	<b>0.10 - 1.40</b>
<b>Supporting People Charges (VAT n/a) - per week (48 week basis)</b>		
Red House Court	<b>18.76</b>	<b>19.10</b>
Other sheltered accommodation	<b>18.63</b>	<b>19.00</b>
Designated elderly person dwellings	<b>6.65</b>	<b>6.80</b>
Community Alarm System		
persons in council sheltered accommodation or disabled	<b>3.59</b>	<b>3.70</b>
not in council sheltered accommodation (includes VAT)	<b>4.31</b>	<b>4.40</b>
<b>Guest Rooms</b>		
Per night		
Single	<b>9.07</b>	<b>9.30</b>
Double	<b>14.21</b>	<b>14.50</b>
Laundry - per let or week whichever is the shorter	<b>6.43</b>	<b>6.60</b>

<b>Directorate: Social Care Health and Housing</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
<b>Garages VAT n/a)</b> Per week exclusive of rates (48 week basis)		
Council Tenant	<b>9.38</b>	<b>9.60</b>
Not Council Tenant (includes VAT)	<b>11.25</b>	<b>11.50</b>
Quarterly charge	<b>15.20</b>	<b>15.50</b>
<b>Cesspit Charges (VAT n/a) - per week (48 week basis)</b>	<b>3.95</b>	<b>4.00</b>
<b>Bed &amp; Breakfast Accommodation (VAT n/a) - per week (52 weeks)</b>	<b>147.80</b>	<b>Local Housing Allowance minus 10%</b>
Bed & Breakfast Management Fee (VAT n/a) - one off charge	<b>n/a</b>	<b>60.00</b>
Breakfast per person (any age) per week	<b>3.21</b>	<b>3.30</b>
<b>Short Term Leased Properties (VAT n/a) - per week (52 weeks)</b>	<b>143.51</b>	<b>146.40</b>
<b>Homeless Hostel (VAT n/a) - per week (52 weeks)</b>		
Scheme Manager	<b>35.83</b>	<b>36.50</b>
Communal Heating	<b>1.51</b>	<b>1.50</b>
Communal Electric	<b>2.97</b>	<b>3.00</b>
Communal Heating & Domestic Hot Water	<b>3.73 - 5.57</b>	<b>3.80-5.70</b>
TV	<b>0.30</b>	<b>0.30</b>
Communal Cleaning	<b>n/a</b>	<b>2.30</b>
Window Cleaning	<b>n/a</b>	<b>0.30</b>
<b>Communal Television (VAT n/a) - per week (48 week basis)</b>	<b>0.30</b>	<b>0.30</b>

<b>Directorate: Social Care Health and Housing</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
<b>Careline Emergency Response (VAT n/a) - per week (48 week basis)</b>	<b>2.63</b>	<b>2.70</b>
<b>Sealing on Redemption Fee (+ registry search fee)</b>		
Sealing on Redemption Fee (VAT n/a) - one off fee	<b>105.00</b>	<b>107.10</b>
Land Registry Search Fee (VAT n/a) - one off fee	<b>4.00</b>	<b>4.00</b>
<b>Charges for reference to banks &amp; building societies (VAT n/a)</b>	<b>27.31</b>	<b>27.90</b>
<b>Retrospective Consent Applications (RTB) (VAT n/a)</b>	<b>40.44</b>	<b>41.20</b>
<b>Consent for Cable Installations (VAT n/a)</b>	<b>118.88</b>	<b>121.30</b>
<b>Housing Act 2004 Enforcement (VAT n/a)</b>		
Recipient of Housing Act Enforcement Notice (per person)	<b>200.00</b>	<b>204.00</b>
Admin charge for undertaking Works in Default in relation to enforcement activity - per Enforcement Notice	<b>20% of cost</b>	<b>20% of cost</b>
<b>Houses of Multiple Occupation</b>		
Licensing Scheme (per property) - license granted for 5 years	<b>382.06</b>	<b>389.70</b>
<b>Traveller site pitch fees (VAT n/a) - per week (52 weeks)</b>		
Single pitch	<b>89.00</b>	<b>95.20</b>
Double pitch	<b>97.00</b>	<b>103.80</b>
Service charges	<b>15.00</b>	<b>15.30</b>
<b>Sheltered Housing</b>		
Sheltered Communal Lounge hire (per hour)	<b>12.60</b>	<b>12.90</b>
Careline Response Charge (VAT n/a - per response)	<b>20.00</b>	<b>20.40</b>
Big Button Telephone (VAT n/a) - supply and fit	<b>13.99</b>	<b>14.30</b>

<b>Directorate: Social Care Health and Housing</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
<b>Adult Social Care</b>		
<b>Charges to Customers and Individuals</b> <i>Maximum Applicable charge following Financial Assessment</i>		
<b>Residential Care (VAT n/a)</b>		
Linsell House (Home for Adults with Multiple Disabilities) (per week)	<b>1,826.66</b>	<b>1,863.20</b>
<b>Day Opportunities and Day Care (VAT n/a)</b>		
Day Centres for Adults with Learning Disabilities (per day)	<b>50.52</b>	<b>51.50</b>
Day and Social Centres for Older People (per day)	<b>28.35</b>	<b>28.90</b>
Travel to Day Centre (per journey)	<b>1.50</b>	<b>1.50</b>
<b>Domiciliary Care</b>		
Home Care (per hour) (VAT n/a)	<b>17.45</b>	<b>17.80</b>
Care provided in Supported Living units (per hour) (VAT n/a)	<b>17.45</b>	<b>17.80</b>
Care provided in Extra Care Sheltered Housing (per hour) (VAT n/a)	<b>17.45</b>	<b>17.80</b>
Telecare Service	TBA	TBA
<b>Flat rate charge to all customers</b>		
<b>Meals: (VAT n/a)</b>		
Frozen meal (per meal)	<b>3.15</b>	<b>3.20</b>
Hot meal (per meal)*	<b>3.50</b>	<b>3.60</b>
Meals at day centres (per meal)*	<b>3.50</b>	<b>3.60</b>
<b>Fee Issue of a Blue Badge</b>	<b>n/a</b>	<b>10.00</b>

<b>Directorate: Social Care Health and Housing</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
<b>Charges to Organisations and Other Local Authorities</b>		
<b>Social Care Services</b>		
Linsell House (Home for Adults with Multiple Disabilities) (per week)	<b>1,826.66</b>	<b>1,863.20</b>
Day Centres for Adults with Learning Disabilities incl. transport (per day) (VAT n/a)	<b>62.05</b>	<b>63.30</b>
Day Centres for Adults with Learning Disabilities excl. transport (per day) (VAT n/a)	<b>50.48</b>	<b>51.50</b>
Day Centres for Older People - per day incl. transport (per day) (VAT n/a)	<b>42.06</b>	<b>42.90</b>
Day Centres for Older People excl. Transport (per day) (VAT n/a)	<b>28.39</b>	<b>29.00</b>
<b>Lettings: (VAT n/a)</b>		
Side Room / Small Room		
up to 4 hours	<b>20.35</b>	<b>20.80</b>
additional hour	<b>5.15</b>	<b>5.20</b>
Main Hall		
up to 4 hours	<b>40.37</b>	<b>41.20</b>
additional hour	<b>10.28</b>	<b>10.50</b>
Kitchen		
up to 4 hours	<b>13.49</b>	<b>13.80</b>

Directorate: Children's Services	2011/12 Rate	2012/13 Rate
	Revised 1 Sept £	£
		rounded to nearest 0.10p where applicable
<b>Music Service VAT (n/a)</b>		
<b>Lesson Setting (Per Term)</b>		
Lower Schools		
Group	<b>85.20 by DD</b>	<b>86.90 by DD</b>
Individual	<b>127.90 by DD</b>	<b>130.50 by DD</b>
Middle, Upper and Community		
Group	<b>85.20 by DD</b>	<b>86.90 by DD</b>
Individual 20 mins	<b>127.90 by DD</b>	<b>130.50 by DD</b>
Middle and Upper		
Individual 30 mins	<b>191.80 by DD</b>	<b>195.60 by DD</b>
Individual 40 mins	<b>255.70 by DD</b>	<b>260.80 by DD</b>
Out of County and non-LEA schools		
Group	<b>180.80 by DD</b>	<b>184.40 by DD</b>
Individual 20 mins	<b>169.70 by DD</b>	<b>173.10 by DD</b>
Individual 30 mins	<b>254.50 by DD</b>	<b>259.60 by DD</b>
<b>School Transport</b>		
Concessions & Post 16 bus pass		
per term	<b>144.00</b>	<b>146.90</b>
half term	<b>72.00</b>	<b>73.40</b>
year	<b>391.00</b>	<b>398.80</b>
Replacement Bus Pass	<b>tour operators charge plus a handling fee of £5</b>	<b>tour operators charge plus a handling fee of £10</b>

Directorate: Sustainable Communities	2011/12 Rate	2012/13 Rate
	£	£
		rounded to nearest 0.10p where applicable
<b>Public Protection</b>		
<b>Licences</b>		
Riding Establishments		
Full Licence	<b>252.00</b>	<b>257.00</b>
Provisional Licence	<b>25% of full</b>	<b>25% of full</b>
Dangerous Wild Animals	<b>577.00</b>	<b>588.50</b>
Pet Shops	<b>231.00</b>	<b>235.60</b>
Dog Breeders	<b>218.00</b>	<b>222.40</b>
Animal Boarding Establishments	<b>263.00</b>	<b>268.30</b>
Zoos		
Grant / New	<b>1,025.00</b>	<b>1,045.50</b>
Renewal	<b>640.00</b>	<b>652.80</b>
Zoos with dispensation status from DEFRA - Grant/New	<b>50% of Grant / New</b>	<b>50% of Grant / New</b>
Zoos with dispensation status from DEFRA - Renewal	<b>50% of Renewal</b>	<b>50% of Renewal</b>
<b>Licensing of Hackney Cabs and Private Hire Vehicles</b>		
<b>Licence Fee (12 months or less)</b>		
Private Hire - New	<b>240.00</b>	<b>240.00</b>
Private Hire - Renew	<b>162.00</b>	<b>162.00</b>
Hackney Carriage - New	<b>290.00</b>	<b>290.00</b>
Hackney Carriage - Renew	<b>220.00</b>	<b>220.00</b>
Replacement Plate	<b>25.00</b>	<b>25.00</b>
Variation / withdrawal / application administration fee	<b>25.00</b>	<b>25.00</b>
<b>Private Hire Vehicle and Taxi Driver Licence</b>		
New or renewal combined 3 year driver's licence	<b>150.00</b>	<b>150.00</b>
New or renewal combined 1 year driver's licence	<b>90.00</b>	<b>90.00</b>
Driver Knowledge Test	<b>25.00</b>	<b>25.00</b>
Replacement badge	<b>20.00</b>	<b>20.00</b>
CRB Check - Standard	<b>26.00 (at cost)</b>	<b>26.00 (at cost)</b>
CRB Check - Enhanced	<b>44.00 (at cost)</b>	<b>44.00 (at cost)</b>
CRB check administration fee	<b>15.00</b>	<b>15.00</b>



<b>Directorate: Sustainable Communities</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
<b>Private Hire Operators Licence</b>		
New Private Hire Operators Licence	<b>195.00</b>	<b>195.00</b>
Renewal Private Hire Operators Licence	<b>72.00</b>	<b>72.00</b>
<b>Transfer of Ownership of Vehicles</b>		
Where the ownership of a vehicle already licensed by Central Bedfordshire Council is transferred to another person the following fees will be due by the new owner upon receipt of a successful application		
Where the vehicle licence is transferred and is to remain in force until its expiry date	<b>110.00</b>	<b>110.00</b>
<b>Other Licensing</b>		
Duplicate Petroleum Licence	<b>27.00</b>	<b>27.50</b>
Performing Animals (per licence)	<b>32.00</b>	<b>32.60</b>
Skin Piercing, including Tattooing, Acupuncture, Electrolysis and Ear Piercing		
One-off registration fees:		
Premises	<b>146.00</b>	<b>148.90</b>
Person	<b>140.00</b>	<b>142.80</b>
Lottery Cert		
Grant (statutory fee / charge)	<b>40.00</b>	<b>40.00</b>
Renewal (statutory fee / charge)	<b>20.00</b>	<b>20.00</b>
Gambling Act 2005 Premises Licence Fees:		
New Premises Licence	<b>577.00</b>	<b>588.50</b>
Vary a Premises Licence	<b>577.00</b>	<b>588.50</b>
Transfer a Premises Licence	<b>148.00</b>	<b>151.00</b>
Re-instatement of a Premises Licence	<b>263.00</b>	<b>268.30</b>
Provisional Statement	<b>577.00</b>	<b>588.50</b>
Premises Licence with a Provisional Statement	<b>103.00</b>	<b>105.10</b>
Copy of Licence	<b>20.00</b>	<b>20.00</b>
Notification of Change of Address	<b>32.00</b>	<b>32.60</b>
Annual Premises Licence Fee	<b>263.00</b>	<b>268.30</b>
Sex Shop/Cinema		
Grant	<b>570.00</b>	<b>581.40</b>
Renewal	<b>400.00</b>	<b>408.00</b>
Transfer or Variation	<b>400.00</b>	<b>408.00</b>

<b>Directorate: Sustainable Communities</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
Sexual Entertainment Venues		
Grant	<b>1,340.00</b>	<b>1,366.80</b>
Renewal	<b>960.00</b>	<b>979.20</b>
Transfer or Variation	<b>960.00</b>	<b>979.20</b>
Motor Salvage Operator (3 Years)	<b>90.00</b>	<b>91.80</b>
Poisons Act 1972:		
New entry or change of name on list	<b>32.67</b>	<b>33.30</b>
Subsequent renewal of name on list	<b>17.22</b>	<b>17.60</b>
Alteration to premises (where listed person is entitled to sell)	<b>8.80</b>	<b>9.00</b>
Explosives Manufacture and Storage of Explosives Regulations 2005 (VAT N/A)		
Storage:		
New - one year licence	<b>178.00</b>	<b>178.00</b>
New - two year licence	<b>234.00</b>	<b>234.00</b>
Renew - one year licence	<b>83.00</b>	<b>83.00</b>
Renew - two year licence	<b>141.00</b>	<b>141.00</b>
Registration:		
New - one year licence	<b>105.00</b>	<b>105.00</b>
New - two year licence	<b>136.00</b>	<b>136.00</b>
Renew - one year licence	<b>52.00</b>	<b>52.00</b>
Renew - two year licence	<b>83.00</b>	<b>83.00</b>
Variations/Replacements/Transfers	<b>35.00</b>	<b>35.00</b>
Fireworks Act 2003-Fireworks Regulations 2004 (licence for all year sale)	<b>500.00</b>	<b>500.00</b>
<b>Contaminated Land</b>		
Contaminated Land Enquiries		
To provide additional information to solicitors, developers etc.	<b>87.00</b>	<b>88.70</b>
<b>Food</b>		
Food Export Certificate	<b>51.00</b>	<b>52.00</b>
Food Hygiene Course Lecturing	<b>63.00</b>	<b>64.30</b>
Food Premises Register		
Full	<b>970.00</b>	<b>989.40</b>
Single Entry	<b>19.00</b>	<b>19.40</b>
<b>Other - Public Protection</b>		
Water Sampling	<b>Cost Recovery</b>	<b>Cost Recovery</b>
Voluntary Surrender Certificate	<b>101.00</b>	<b>103.00</b>
Preparation of report for accident investigation	<b>67.00</b>	<b>68.30</b>
Street Trading - annual	<b>375.00</b>	<b>382.50</b>
Street Trading - One off event	<b>84.00</b>	<b>85.70</b>

Directorate: Sustainable Communities	2011/12 Rate	2012/13 Rate
	£	£
<b>Trading Standards</b>		
Annual Membership Fee	182.00	185.60
Renewal Fee for Existing Member	137.00	139.70
UKTC Membership Fee	153.00	156.10
UKTC Renewal Fee	153.00	156.10
Trading Standards Approved Stickers		
per 100	13.00	13.30
per 500	18.00	18.40
per 1000	24.00	24.50
Consumer Guide Leaflet		
per 100	29.00	29.60
per 500	73.00	74.50
per 1000	149.00	152.00
Trading Standards Approved Plaque	37.00	37.70
Replacement/Additional Membership Certificate	13.00	13.30
<b>Milton Keynes Scales</b>		
Pass per item	27.00	27.00
Fail per item	27.00	27.00
<b>Concessionary Fares</b>		
Replacement concessionary travel permits	5.50	5.60
<b>Community Safety</b>		
<b>Community Safety - Fixed Penalty Notices (VAT n/a) - charging the maximum allowed by law</b>	<b>Maximum / Discounted</b>	<b>Maximum / Discounted</b>
Nuisance parking - cars for sale and repair	100 / 60	100 / 60
Abandoning a vehicle	200 / 140	200 / 140
Litter	80 / 50	80 / 50
Street litter control notices and litter clearing notices	100 / 60	100 / 60
Unauthorised distribution of free literature	80 / 50	80 / 50
Graffiti and fly posting	80 / 50	80 / 50
Failure to produce authority (Waste Transfer Notes)	300 / 200	300 / 200
Failure to possess a Waste Carriers Licence	300 / 200	300 / 200
Offence in relation to waste receptacles	100 / 60	100 / 60
Offences under Dog Control Orders	80 / 50	80 / 50
Failure to nominate key holder and inform Local Authority	80 / 50	80 / 50
Noise from licensed premises under Noise Act 1996	Not adopted	Not adopted
Allowing a dog to foul under Dog Fouling of Land Act 1979/EPA 1990	50.00 / no discount	50.00 / no discount

Directorate: Sustainable Communities	2011/12 Rate	2012/13 Rate
	£	£
<b>Pest Control</b>		
Rats (First infestation treated in a twelve month period)	0.00	0.00
Rats (Subsequent infestation treated in a twelve month period)	55.00	56.10
Rats Concession	27.50	28.10
Mice (First infestation treated in a twelve month period)	0.00	0.00
Mice (Subsequent infestation treated in a twelve month period)	55.00	56.10
Mice Concession	27.50	28.10
Bedbugs ( First infestation treated in a twelve month period)	0.00	0.00
Bed Bugs (Subsequent infestation treated in a twelve month period)	55.00	56.10
Bedbugs Concession	27.50	28.10
Cockroach (First infestation treated in a twelve month period)	0.00	0.00
Cockroaches (Subsequent infestation treated in a twelve month period)	55.00	56.10
Cockroach Concession	27.50	28.10
Wasps (First nest)	60.00	61.20
Wasps (Concession)	30.00	30.60
Ants	65.00	66.30
Ant (Concession)	32.50	33.20
Fleas	65.00	66.30
Flea (Concession)	32.50	33.20
<b>Dog Control - No VAT</b>		
Veterinary fee	<b>Cost Recovery</b>	<b>Cost Recovery</b>
Direct return to owner where dogs are chipped / tagged	26.50	27.00
Owner collects from kennels	52.50	53.60
Kennelling (per night)	10.50	10.70
Warden collects dog from kennels and returns to owner	105.00	107.10
Kennelling (per night)	10.50	10.70

<b>Directorate: Sustainable Communities</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
<b>Waste</b>		
<b>Bulky Waste</b> To collect bulky waste from domestic premises (per load or part thereof) Concession	<b>48.00</b> <b>50% reduction on above</b>	<b>49.00</b> <b>50% reduction on above</b>
<b>Fridges &amp; Freezers</b> To collect fridges and freezers from domestic premises Persons in receipt of means tested benefit	<b>37.50</b> <b>50% of above</b>	<b>38.30</b> <b>50% of above</b>
<b>Cement Bound Asbestos</b> To collect cement-bound asbestos from domestic premises: Persons in receipt of means tested benefit	<b>Assessed on individual case basis - contact the Service</b> <b>Assessed on individual case basis - contact the Service</b>	<b>Assessed on individual case basis - contact the Service</b> <b>Assessed on individual case basis - contact the Service</b>
<b>Abandoned / End-of-life Vehicles</b>		
To collect and dispose of end-of-life vehicles from domestic premises	<b>Free (except caravans - contact the service)</b>	<b>Free (except caravans - contact the service)</b>
To collect and dispose of end-of-life vehicle or abandoned vehicles from non-domestic premises	<b>27.00</b>	<b>27.50</b>
<b>Planning</b>		
<b>High Hedges</b> High Hedges Legislation - Administer a complaint brought under Part 8 of Anti-Social Behaviour Act 2003 Concession for applicants on means tested benefit	<b>491.00</b> <b>50% reduction</b>	<b>500.80</b> <b>50% reduction</b>
<b>Street Naming (VAT n/a)</b>		
Existing Property - House Name Change	<b>59.00</b>	<b>60.20</b>
New Property - Naming / Numbering		
1-5 Plots	<b>177.00</b>	<b>180.50</b>
6-25 Plots	<b>296.00</b>	<b>301.90</b>
26-75 Plots	<b>711.00</b>	<b>725.20</b>
76+ Plots	<b>978.00</b>	<b>997.60</b>
Additional charge where this includes naming a building (e.g. block of flats)	<b>237.00</b>	<b>241.70</b>
Existing Street - Rename	<b>296.00</b>	<b>301.90</b>
Existing Street - Rename - additional charge per property	<b>59.00</b>	<b>60.20</b>
New Street - Additional charge to house numbering where this includes naming of a street	<b>237.00</b>	<b>241.70</b>

<b>Directorate: Sustainable Communities</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
<b>Development Management &amp; Building Control</b>		
Section 106 Agreement - Larger Colour Documents	<b>As A4 sheets + Plan Fee at cost</b>	<b>As A4 sheets + Plan Fee at cost</b>
Tree Preservation Orders	<b>As A4 sheets + Plan Fee at cost</b>	<b>As A4 sheets + Plan Fee at cost</b>
Completion Certificates (VAT n/a)		
if not previously issued duplicate certificate	<b>Free</b> <b>29.50</b>	<b>Free</b> <b>29.50</b>
Letter of confirmation of satisfactory completion of works (Building Regs) (VAT n/a)	<b>59.50</b>	<b>59.50</b>
Sale of Plans		
A2	<b>9.00</b>	<b>9.20</b>
A1	<b>11.50</b>	<b>11.70</b>
A0	<b>14.50</b>	<b>14.80</b>
S106 Town & Country Planning Act 1990 Agreement and Unilateral Undertakings: Compliance monitoring fee:		
Unilateral Undertakings	<b>300.00</b>	<b>306.00</b>
Agreements	<b>450.00</b>	<b>459.00</b>
S38 Agreements - Technical audit, administration and supervision - percentage based on estimated cost of works before Agreement	<b>11%</b>	<b>11%</b>
S38 Agreements - Technical audit, administration and supervision - percentage based on estimated cost of works after Agreement	<b>8.50%</b>	<b>8.50%</b>
S278 Agreements - Administration - percentage based on scheme value	<b>7%</b>	<b>7%</b>
Highway Enquiry and Search letters: per standard enquiry ( VAT N/A)	<b>15.40</b>	<b>15.70</b>
Highway Enquiry & Search Letters : per non standard enquiry including VAT	<b>47.23</b>	<b>48.20</b>
Minerals Letters: per enquiry	<b>42.00</b>	<b>42.80</b>
DSC Reports		
Initial Search	<b>40.00</b>	<b>40.80</b>
Per Application	<b>0.05</b>	<b>0.05</b>
GIS Maps		
A4	<b>3.50</b>	<b>3.60</b>
A3	<b>7.00</b>	<b>7.10</b>
A2	<b>14.50</b>	<b>14.80</b>
A1	<b>18.50</b>	<b>18.90</b>
A0	<b>47.50</b>	<b>48.50</b>

Directorate: Sustainable Communities	2011/12 Rate	2012/13 Rate
	£	£
Scanner		
Internal Annual Fee: unlimited use	423.00	431.50
One-off: per copy	35.00	35.70
External: unlimited use	423.00	431.50
External: per copy	35.00	35.70
Commons Searches (CR21)	18.00	18.40
Mineral & Landfill Monitoring Fees - (nationally set fees)		
Current Site		288.00
Dormant Site		96.00
<b>Heritage</b>		
Use of Historic Environmental Records (HER):		
Per hour by visit	45.00	45.90
Per hour by remote enquiry	65.00	66.30
<b>Highways and Transportation</b>		
<b>Highways Maintenance (VAT N/A)</b>		
Temporary Traffic Regulation Orders	1,200.00	1224.00*
* This rate also applies where the Countryside Access Team make such Orders for companies (the majority of cases). Where applications are made to the Countryside Access Team from individuals 60% of the fee is charged. There is an option to add 10% (in all cases) for every additional path involved in applications.		
Temporary Traffic Regulation Orders for special events	1,200.00	1,224.00
Special Events Orders for charities and local authorities	150.00	153.00
Emergency Traffic Regulation Orders	600.00	612.00*
* This rate also applies where the Countryside Access Team make such Orders for companies (the majority of cases). Where applications are made to the Countryside Access Team from individuals 60% of the fee is charged. There is an option to add 10% (in all cases) for every additional path involved in applications.		

	2011/12 Rate	2012/13 Rate
	£	£
<b>Directorate: Sustainable Communities</b>		
Scaffold Licences, excavation of carriageway and hoarding	100.00	102.00
Streetworks Licences	250.00	255.00
Road Opening Permit Fee (non refundable)	90.00	91.80
Road Opening Permits (Refundable Bond) - less £100 inspection fee	450.00	450.00
Additional charge for above, over 5m2 (Refundable Bond)	90.00 per m2	90.00 per m2
Additional charge for excavations of footway or verge (Refundable Bond)	30.00 per m2	30.00 per m2
Developer Directional Signage - per application (non refundable)	125.00	127.50
Developer Directional Signage (per sign) refundable deposit	60.00	60.00
<b>Off Street Car Parking Charges</b>		
<b>Dunstable</b>		
West Street (2hr time limit)	Free	Free
Westfield Road (3 hr time limit)	Free	Free
<b>Houghton Regis</b>		
Bedford Square (3 hr time limit)	Free	Free
Tithe Farm Road (3 hr time limit)	Free	Free
<b>Leighton Buzzard</b>		
Baker Street (2 hr time limit)	Free	Free
<b>Linslade</b>		
New Road (2 hr time limit)	Free	Free
<b>Off Street Parking Charges</b>		
1 Hour	0.50	0.50
2 Hour	1.00	1.00
3 Hour	1.50	1.50
5 Hour	3.50	3.50
All Day	6.00	6.00
<b>Off Street Car Parking Charges Aston Square, St Mary's Gate, Eleanor's Cross</b>		
1 Hour	0.50	0.50
2 Hour	0.50	0.50
3 Hour	1.50	1.50
5 Hour	3.50	3.50
All Day	6.00	6.00



Directorate: Sustainable Communities	2011/12 Rate	2012/13 Rate
	£	£
<b>Penalty Charge Notices - No VAT</b> Charges set by government as national standard and cannot be changed without the direction of the government		
Standard Rate	<b>70.00 (high level)</b> <b>50.00 (low level)</b>	<b>70.00 (high level)</b> <b>50.00 (low level)</b>
Discounted Rate- if paid within 14 days	<b>35.00 (high level)</b> <b>25.00 (low level)</b>	<b>35.00 (high level)</b> <b>25.00 (low level)</b>
Charge Certificate stage	<b>105.00 (high level)</b> <b>75.00 (low level)</b>	<b>105.00 (high level)</b> <b>75.00 (low level)</b>
Court and Bailiff Stage	<b>110.00 (high level) plus costs</b> <b>80.00 (low level) plus costs</b>	<b>110.00 (high level) plus costs</b> <b>80.00 (low level) plus costs</b>
<b>Permits</b>		
Resident Permit per annum	<b>50.00</b>	<b>50.00</b>
Resident Permit: Incremental increased fee - 2nd vehicle	<b>70.00</b>	<b>70.00</b>
Resident Permit: Incremental increased fee - 3rd vehicle	<b>90.00</b>	<b>90.00</b>
Commercial Permit (for town centre businesses) (for use in CBC car parks)		
12 months	<b>386.00</b>	<b>386.00</b>
Employee (for town centre workers) (for use in CBC car parks)		
12 months	<b>386.00</b>	<b>386.00</b>
3 months	<b>129.00</b>	<b>129.00</b>
1 month	<b>52.00</b>	<b>52.00</b>
Market Trader - per pitch per market day		
12 months	<b>64.00</b>	<b>64.00</b>
1 day	<b>3.50</b>	<b>3.50</b>
General Public Permit (for use in CBC car parks)		
1 week	<b>12.80</b>	<b>12.80</b>
Dispensation - per day	<b>5.00</b>	<b>5.00</b>
Dispensation: per week	<b>20.00</b>	<b>20.00</b>
Book 25 visitor's day tickets	<b>50.00</b>	<b>50.00</b>
Disabled badge holders	<b>Free in designated bays only</b>	<b>Free in designated bays only</b>

<b>Directorate: Sustainable Communities</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
<b>Highway Licences (VAT N/A)</b>		
Deposit for scaffolding on or over highway	<b>No charge</b>	<b>No charge</b>
Deposit for hoarding/fences on highway	<b>No charge</b>	<b>No charge</b>
Deposit for temporary crossovers	<b>No charge</b>	<b>No charge</b>
Consent to deposit materials on the highway	<b>33.00</b>	<b>33.70</b>
Oversailing of crane over the highway	<b>99.00</b>	<b>101.00</b>
Permission to place skip on highway	<b>33.00</b>	<b>33.70</b>
Provision of quotation for construction of crossover	<b>97.50</b>	<b>99.50</b>
Construction of crossover	<b>At cost</b>	<b>At cost</b>
Extension of cover	<b>No charge</b>	<b>No charge</b>
Permission - table/chairs on highway		<b>£150 application fee</b> <b>£500 per annum - up to 10 sets of tables and chairs</b> <b>£1,000 per annum - over 10 sets of tables and chairs</b>
Mobile catering, burger vans etc.		<b>£50 application fee</b> <b>£500 per annum</b>
Advertising Frames		<b>£50 application fee</b> <b>£100 per annum per A Frame</b>
Cultivation of verge licence	<b>33.00</b>	<b>33.70</b>
Provision of H bar road markings	<b>Cost</b>	<b>Cost</b>
Provision of written information enquiries	<b>No charge</b>	<b>No charge</b>
Charges for damaged highway plant	<b>Cost</b>	<b>Cost</b>
Renew concrete bollard	<b>Cost</b>	<b>Cost</b>
<b>Highways Publications</b>		
Highway General Specification Aid (VAT n/a)	<b>7.00</b>	<b>Free</b>
Highway Design Guide	<b>Free</b>	<b>Free</b>

<b>Directorate: Sustainable Communities</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
<b>Rights of Way</b>		
<b>Public Path/Town &amp; Country Planning Act Orders</b>		
Processing where no objection received	<b>Cost Recovery</b>	<b>Cost Recovery</b>
Processing where an objection is received	<b>Cost Recovery</b>	<b>Cost Recovery</b>
Advertising costs	<b>Cost Recovery</b>	<b>Cost Recovery</b>
<b>Public documents</b>		
Definitive Statement	<b>0.60</b>	<b>0.60</b>
Confirmed Orders	<b>3.50</b>	<b>3.60</b>
Policy statements	<b>11.00</b>	<b>11.20</b>
<b>Documents/requests relating to statutory procedures</b>		
Completed user evidence forms	<b>0.60</b>	<b>0.60</b>
Witness interview write ups	<b>0.60</b>	<b>0.60</b>
Statutory declarations by Council officers [per hour]	<b>34.00</b>	<b>34.70</b>
Certified true copy of Definitive Statement	<b>0.60</b>	<b>0.60</b>
Certified true copy of Definitive Map		
per copy A4	<b>5.50</b>	<b>22.50</b>
per copy A3	<b>11.00</b>	<b>30.00</b>
per copy 60x80cm	<b>22.50</b>	<b>40.00</b>
<b>Documents not originating from CBC</b>		
Inspectors' decision letters	<b>4.30</b>	<b>4.40</b>
<b>Other</b>		
One-off DM searches, planning enquiries etc	<b>55.90</b>	<b>57.00</b>
Produce plan	<b>34.00</b>	<b>34.70</b>
Administration associated with processing public path orders (per hour)	<b>43.00</b>	<b>43.90</b>

Directorate: Sustainable Communities		2011/12 Rate	2012/13 Rate
		£	£
<b>Libraries</b>			
<b>Room Hire Charges (non VAT)</b>			
i) Flitwick, Houghton Regis, Leighton Buzzard - Hourly charge:			
Within opening hours			
	Commercial	19.00	19.40 (Flitwick and Leighton Buzzard libraries only)
	Community	9.50	9.70 (Flitwick and Leighton Buzzard libraries only)
Outside opening hours			
	Commercial	32.00	32.60 (Flitwick and Leighton Buzzard libraries only)
	Community	22.50	23.00 (Flitwick and Leighton Buzzard libraries only)
ii) Other Libraries - Hourly charge			
Within opening hours			
	Commercial	13.00	13.30 (other libraries including Houghton Regis Library)
	Community	6.50	6.60 (other libraries including Houghton Regis Library)
Outside opening hours			
	Commercial	25.00	25.50 (other libraries including Houghton Regis Library)
	Community	19.00	19.40 (other libraries including Houghton Regis Library)

Directorate: Sustainable Communities	2011/12 Rate	2012/13 Rate
	£	£
<b>Audio Visual (non VAT) (per item)</b>		
CDs - per week		
Standard rate	<b>1.00</b>	<b>1.00</b>
Concessions	<b>0.50</b>	<b>0.50</b>
Registered blind, partially sighted and hearing impaired people	<b>Free</b>	<b>Free</b>
Videos - per week		
Standard rate	<b>1.50</b>	<b>1.50</b>
Concessions & children's Videos	<b>0.75</b>	<b>0.80</b>
Registered blind, partially sighted and hearing impaired people, people with dyslexia, people with dyspraxia	<b>Free</b>	<b>Free</b>
DVD's - per week		
Standard rate	<b>2.25</b>	<b>2.30</b>
Concessions and children's DVDs	<b>1.15</b>	<b>1.20</b>
Registered blind, partially sighted and hearing impaired people, people with dyslexia, people with dyspraxia	<b>Free</b>	<b>Free</b>
Spoken Word CDs and Cassettes (3 week loan period)		
Standard rate	<b>1.25</b>	<b>1.30</b>
Concessions	<b>0.65</b>	<b>0.70</b>
Registered blind, partially sighted and hearing impaired people; housebound service clients; children's spoken word; people with dyslexia, people with dyspraxia	<b>Free</b>	<b>Free</b>
<b>Library Fines</b>		
Standard		
per day open	<b>0.25</b>	<b>0.26</b>
Maximum (after 5 weeks)	<b>7.50</b>	<b>7.80</b>
Concessions		
per day open	<b>0.12</b>	<b>0.13</b>
Maximum (after 5 weeks)	<b>3.60</b>	<b>3.90</b>
Children's Tickets and Children's Books		
per day open	<b>0.05</b>	<b>0.06</b>
Maximum (after 5 weeks)	<b>1.50</b>	<b>1.80</b>
CD's, DVD's and Videos.	<b>Further hire charge is made</b>	<b>Further hire charge is made</b>

Directorate: Sustainable Communities	2011/12 Rate	2012/13 Rate
	£	£
<b>Lost and Damaged items</b>	<b>Charge on library catalogue plus £1. If not on catalogue refer to Service Development Manager</b>	<b>Charge on library catalogue plus £1. If not on catalogue refer to Service Development Manager</b>
Magazines - charged at face value <b>plus</b> No charge for damaged books borrowed by or for children aged 0 – 5 years. Charges for lost children's books, adult books damaged by a child, or damaged audio visual items still apply.	<b>0.55</b>	<b>0.60</b>
<b>British Library Lost Book Charge</b> (50% remission if subsequently returned)	<b>Actual + 3.20 admin fee</b>	<b>Actual + 3.30 admin fee</b>
<b>Requests (viewpoint and staff assisted) charge per request</b>		
Standard rate	<b>1.00</b>	<b>1.20</b>
Children's rate	<b>No charge</b>	<b>No charge</b>
Concessions	<b>0.50</b>	<b>0.60</b>
Additional charge for books borrowed from outside Bedfordshire	<b>2.00</b>	<b>2.00</b>
Vocal scores : per set of 5 - 30	<b>6.00</b>	<b>6.10</b>
Vocal scores per set of 31+	<b>12.00</b>	<b>12.20</b>
Request charges for 16 – 18 year olds are at the concessionary rate		
<b>Lost Ticket Replacement</b>		
Charge per lost ticket (Adult only)	<b>1.00</b>	<b>1.00</b>
<b>Picture Hanging Service</b>		
Display charge of £10.00 per week where items are for sale		
<b>Libraries - Photocopies and Print Outs</b>		
i) Black and white photocopies, fax, CD-ROM and internet prints		
Per copy A4	<b>0.10</b>	<b>0.10</b>
A3	<b>0.15</b>	<b>0.15</b>
ii) Black and white microform reader/printers		
Per copy A4	<b>0.25</b>	<b>0.30</b>
iii) Colour CD-ROM and Internet prints containing photographs, artwork or charts	<b>0.50</b>	<b>0.50</b>
iv) Colour photocopies		
Per copy A4	<b>1.00</b>	<b>1.00</b>
A3	<b>1.50</b>	<b>1.50</b>
(Use discretion where library only has colour printers and print would have been b & w if available)		

<b>Directorate: Sustainable Communities</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
<b>Libraries fax charges per copy sent</b>		
UK		
first sheet	<b>1.50</b>	<b>1.50</b>
subsequent sheets	<b>0.70</b>	<b>0.70</b>
Europe & N America		
first sheet	<b>2.70</b>	<b>2.80</b>
subsequent sheets	<b>1.50</b>	<b>1.50</b>
Rest of world		
first sheet	<b>4.00</b>	<b>4.10</b>
subsequent sheets	<b>2.10</b>	<b>2.10</b>
Receiving faxes (per sheet)	<b>1.00</b>	<b>1.00</b>
Receiving faxes from premium rate lines		
standard charge	<b>3.20</b>	<b>3.30</b>
plus price per sheet	<b>1.00</b>	<b>1.00</b>
Occasional local publications (to be agreed with OPS Manager) at cost + commission		
<b>Display of Commercial Posters</b>		
All charges to be for a maximum display period of 4 weeks. Charge per week		
A3	<b>29.00</b>	<b>29.60</b>
A4	<b>17.50</b>	<b>17.90</b>
A5	<b>10.50</b>	<b>10.70</b>
Postcard size	<b>5.00</b>	<b>5.10</b>
<b>Libraries Sales items</b>		
Occasional local publications (to be agreed with OPS Manager) at cost + commission charge of	<b>11%</b>	<b>10%</b>
<b>Charity and Commercial Group Sales</b>		
Biggleswade Dunstable, Flitwick, Houghton Regis, Leighton Buzzard	<b>18.00 per day</b>	<b>18.40 per day</b>
Other Libraries	<b>12.00 per day</b>	<b>12.20 per day</b>

	2011/12 Rate	2012/13 Rate
Directorate: Sustainable Communities	£	£
Archives - charges set by Bedford Borough as part of its responsibility under the SLA (published on their internet site)		
<b>LEIGHTON BUZZARD THEATRE</b>		
<b>A - CHARGES TO CHARITY AND VOLUNTARY ORGANISATIONS</b>		
i) Hire Charges for SINGLE EVENT PERFORMANCES in the auditorium - Without Technician (No VAT on Room Hire)		
Mon/ Tuesday		<b>See new Leighton Buzzard Theatre Charges</b>
0930 - 1620	<b>196.88</b>	
1730 - 2300	<b>259.38</b>	
0930 - 2300	<b>451.06</b>	
Wed/ Thursday		
0930 - 1630	<b>196.88</b>	
1730 - 2300	<b>332.30</b>	
0930 - 2300	<b>518.77</b>	
Fri/ Saturday		
0930 -1630	<b>196.88</b>	
1730 - 2300	<b>388.55</b>	
09.30 - 2300	<b>586.48</b>	
Monday / Wednesday 4 hour slot	<b>125.00</b>	
0930-1730	<b>208.34</b>	
1730-2300	<b>310.95</b>	
0930-2300	<b>477.62</b>	
Thursday/Sunday 4 hour slot	<b>175.01</b>	
0930-1730	<b>308.34</b>	
1730-2300	<b>442.72</b>	
0930-2300	<b>702.11</b>	
Extra Hours (per hour) Morn / Aft	<b>26.04</b>	
Evening	<b>41.67</b>	
Late Vacating	<b>52.09</b>	
Sunday Get In / Get Out (per hour)	<b>41.67</b>	



<b>Directorate: Sustainable Communities</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
ii) Hire Charges for SINGLE EVENT PERFORMANCES in the auditorium - With Technician (No VAT on Room Hire) Mon/ Tuesday	0930 - 1620 1730 - 2300 0930 - 2300	<b>355.22</b> <b>383.35</b> <b>732.32</b>
Wed/ Thursday	0930 - 1630 1730 - 2300 0930 - 2300	<b>355.22</b> <b>451.06</b> <b>800.03</b>
Fri/ Saturday	0930 -1630 1730 - 2300 09.30 - 2300	<b>355.22</b> <b>512.52</b> <b>867.74</b>
Monday / Wednesday	4 hour slot 0930-1730 1730-2300 0930-2300	<b>166.67</b> <b>333.34</b> <b>383.87</b> <b>717.21</b>
Thursday/Sunday	4 hour slot 0930-1730 1730-2300 0930-2300 Extra Hours (per hour) Morn / Aft Evening Late Vacating Sunday Get In / Get Out (per hour)	<b>216.67</b> <b>433.35</b> <b>515.64</b> <b>942.22</b> <b>26.04</b> <b>41.67</b> <b>52.09</b> <b>41.67</b>

Directorate: Sustainable Communities	2011/12 Rate	2012/13 Rate
	£	£
Lounge	09.30 - 23.00 09.30-17.30 18.00-23.00	<b>19.79</b> <b>12.50</b> <b>14.58</b>
Meeting Room	09.30 - 23.00 09.30-17.30 18.00-23.00	<b>13.54</b> <b>8.33</b> <b>10.42</b>
Theatre	09.30 - 23.00 09.30-17.30 18.00-23.00	<b>27.08</b> <b>26.04</b> <b>28.13</b>
<b>B - CHARGES TO COMMERCIAL ORGANISATIONS</b>		
i) Hire Charges for SINGLE EVENT PERFORMANCES in the auditorium - Without Tech (No VAT on Room Hire)		
Mon/ Tuesday	0930 - 1620 1730 - 2300 0930 - 2300	<b>327.09</b> <b>388.55</b> <b>518.77</b>
Wed/ Thursday	0930 - 1630 1730 - 2300 0930 - 2300	<b>327.09</b> <b>388.55</b> <b>586.48</b>
Fri/ Saturday	0930 -1630 1730 - 2300 09.30 - 2300	<b>327.09</b> <b>451.06</b> <b>647.94</b>
Monday / Wednesday	4 hour slot 0930-1730 1730-2300 0930-2300	<b>133.34</b> <b>225.01</b> <b>339.59</b> <b>519.81</b>

<b>Directorate: Sustainable Communities</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
Thursday/Sunday 4 hour slot		
4 hour slot	<b>187.51</b>	
0930-1730	<b>333.34</b>	
1730-2300	<b>482.83</b>	
0930-2300		
Extra Hours (per hour) Morn / Aft	<b>28.65</b>	
Evening	<b>45.83</b>	
Late Vacating	<b>57.29</b>	
Sunday Get In / Get Out (per hour)	<b>11.46</b>	
ii) Hire Charges for SINGLE EVENT PERFORMANCES in the auditorium - With Tech (No VAT on Room Hire)		
Mon/ Tuesday		
0930 - 1620	<b>484.39</b>	
1730 - 2300	<b>512.52</b>	
0930 - 2300	<b>800.03</b>	
Wed/ Thursday		
0930 - 1630	<b>484.39</b>	
1730 - 2300	<b>512.52</b>	
0930 - 2300	<b>867.74</b>	
Fri/ Saturday		
0930 - 1630	<b>484.39</b>	
1730 - 2300	<b>575.02</b>	
09.30 - 2300	<b>930.24</b>	
Monday / Wednesday		
4 hour slot	<b>175.01</b>	
0930-1730	<b>350.01</b>	
1730-2300	<b>412.51</b>	
0930-2300	<b>759.40</b>	
Thursday/Sunday		
4 hour slot	<b>229.17</b>	
0930-1730	<b>458.35</b>	
1730-2300	<b>555.75</b>	
0930-2300	<b>1012.53</b>	
Extra Hours (per hour) Morn / Aft	<b>28.65</b>	
Evening	<b>45.83</b>	
Late Vacating	<b>57.29</b>	
Sunday Get In / Get Out (per hour)	<b>45.83</b>	

Directorate: Sustainable Communities	2011/12 Rate	2012/13 Rate
	£	£
iii) Hire Charges for NON PERFORMANCES EVENT in ALL AREAS (No VAT on Room Hire)		
Lounge		
09.30 - 23.00	27.08	
09.30-17.30	14.58	
18.00-23.00	16.67	
Meeting Room		
09.30 - 23.00	19.79	
09.30-17.30	10.42	
18.00-23.00	12.50	
Theatre		
09.30 - 23.00	39.58	
09.30-17.30	31.25	
18.00-23.00	41.67	
<b>New Leighton Buzzard Theatre Prices</b>		
Lounge		
Non Commercial per hour		18.00
Commercial per hour		25.00
<b>Meeting Room</b>		
Non Commercial per hour		13.00
Commercial per hour		20.00
<b>Auditorium Non Performance</b>		
Non Commercial per hour		30.00
Commercial per hour		40.00
<b>Auditorium Performance</b>		
Mon-Wed per hour 4 hours min non commercial		40.00
Mon-Wed per hour 4 hours min commercial		45.00
Mon-Wed 9.30 to 23.00 non commercial		500.00
Mon-Wed 9.30 to 23.00 commercial		580.00
Thur-Sat per hour 4 hours min non-commercial		50.00
Thur-Sat per hour 4 hours min commercial		55.00
Thur-Sat 9.30 to 23.00 non commercial		550.00
Thur-Sat 9.30 to 23.00 commercial		650.00
Late Vacating per 1/2hr or portion thereof		30.00
Sunday per hour		50.00
Technician per hour		20.00
Block bookings of 5 days inclusive of 'get in and get out' 20% discount		

	2011/12 Rate	2012/13 Rate
<b>Directorate: Sustainable Communities</b>	£	£
<b>Notes - All room hire - non VAT . Technical hire is a separate item.</b>		

<b>Directorate: Sustainable Communities</b>			
<b>Building Regulation Charges</b>			
<b>2011/12 &amp; 2012/13 Rates</b>			
<b>Standard Charges for the creation or conversion to New Dwellings</b>			
<b>No of Dwellings</b>	<b>Full Plans</b>		<b>Building Notice Charge</b>
	<b>Plan Charge</b>	<b>Inspection Charge</b>	
	<b>£</b>	<b>£</b>	<b>£</b>
1	195.00	460.00	655.00
2	255.00	515.00	770.00
3	315.00	635.00	950.00
4	375.00	690.00	1,065.00
5	435.00	870.00	1,305.00
6	495.00	930.00	1,425.00
7	555.00	985.00	1,540.00
8	615.00	1,110.00	1,725.00
9	675.00	1,225.00	1,900.00
10	725.00	1,350.00	2,075.00
11	775.00	1,420.00	2,195.00
12	825.00	1,490.00	2,315.00
13	875.00	1,615.00	2,490.00
14	925.00	1,685.00	2,610.00
15	975.00	1,815.00	2,790.00
16	1,025.00	1,880.00	2,905.00
17	1,075.00	2,005.00	3,080.00
18	1,125.00	2,075.00	3,200.00
19	1,175.00	2,205.00	3,380.00
20	1,225.00	2,335.00	3,560.00

2011/12 and 2012/13 Rates					
Domestic Extensions to a Single Building					
SINGLE STOREY EXTENSIONS					
Category	Description	Plan Charge	Inspection Charge	Building Notice charge	Additional Charge
		£	£	£	£
1	Single Storey Extension floor area not exceeding 40m2	160.00	195.00	355.00	60.00
2	Single Storey Extension exceeding 40m2 but not exceeding 60m2	160.00	285.00	445.00	60.00
3	Single Storey Extension exceeding 60m2 but not exceeding 100m2	160.00	375.00	535.00	60.00

  

TWO STOREY EXTENSIONS					
Category	Description	Plan Charge	Inspection Charge	Building Notice charge	Additional Charge
		£	£	£	£
4	Two Storey Extension floor area not exceeding 60m2	160.00	285.00	445.00	60.00
5	Two Storey Extension exceeding 60m2 but not exceeding 100m2	160.00	375.00	535.00	60.00

  

LOFT CONVERSIONS					
Category	Description	Plan Charge	Inspection Charge	Building Notice charge	Additional Charge
		£	£	£	£
6	Loft conversion not exceeding 40m2 floor area	160.00	255.00	415.00	60.00
7	Loft conversion exceeding 40m2 floor area but not exceeding 100m2	160.00	375.00	535.00	60.00

<b>GARAGES AND CARPORTS</b>					
Category	Description	Plan Charge	Inspection Charge	Building Notice charge	Additional Charge
		£	£	£	£
8	Erection or extension of a non exempt attached or detached domestic garage or carport up to 100m2	160.00	140.00	300.00	60.00
9	Conversion of a garage to a dwelling to a habitable room(s)	210.00	Nil	210.00	60.00
10	Alterations to extend or create a basement up to 100m2	210.00	Nil	210.00	60.00

<b>DOMESTIC ALTERATIONS TO A SINGLE BUILDING</b>						
Category	Description	Basis of Charge	Plan Charge	Inspection Charge	Building Notice Charge	Reduction for work carried out at the same time as an extension
		£	£	£	£	
1	The installation of a controlled fitting or other building work ancillary to the building of an extension	Included in charge for extension	n/a	n/a	n/a	n/a
2	Traditional Underpinning	Up to 25m in length	265.00	Nil	265.00	50.00
3	Renovation of a thermal element	Fixed Price	200.00	Nil	200.00	50.00
4	Other Alterations, installations of fittings (not electrical) and/or structural alterations. (If ancillary to the building of an extension no additional charge)	Fixed Price Based on Estimated Cost Bands				
		Estimated Cost up to £5000	175.00	Nil	175.00	
		Estimated Cost exceeding £5000 up to £25,000	175.00	150.00	325.00	
		Estimated cost exceeding £25,000 up to £50,000	175.00	300.00	475.00	



		Estimated cost exceeding £50,000 up to £75,000	175.00	360.00	535.00	
5	Window Replacement (non competent persons scheme)	Fixed Price grouped by number of windows				
		Per installation up to 20	125.00	Nil	125.00	50.00
		Per Installation over 20	175.00	Nil	175.00	50.00
6	Electrical Work (not competent persons scheme)	Fixed Price based on estimated cost bands				
		Estimated cost up to £10,000	210.00	Nil	210.00	50.00
		Estimated Cost exceeding £10,000	270.00	Nil	270.00	50.00

**Sustainable Communities Directorate**  
**Planning Pre-Application Advice Charging 2011/12\* and 2012/13**  
 \*Charges to be introduced from 1st February 2012  
**VAT Not Included**

No. of Residential Units	1	2	3	4	5	6	7	8	9	10-24	25-99	100-249	250 - 499	500-999	1000 - 1999
<b>CFS</b> <b>(Commercial Floor Space)</b>	<100 m2	101 – 200 m2	201 – 300 m2	301 – 400 m2	401 – 500 m2	501 – 600 m2	601 – 700 m2	701 – 800 m2	801 – 900 m2	901 – 1000m2	1001- 2000m2	2001- 3000m2	3001 – 5000m2	5001 - 13000m2	13001 - 22000m2
<b>Pre-application Advice Charge</b>	£67	£134	£201	£268	£335	£402	£469	£536	£603	£670 – £1,608	£1,675 – £4,293	£4,313 – £7,293	£7,313 – £12,293	£12,913 – £22,293	£22,313 – £42,293
<b>Meetings</b>	<b>1 hours worth of meetings with a Planning Officer/Senior Planning Officer</b>									<b>2 hours worth of meetings with a Senior Planning Officer</b>		<b>3 hours worth of meetings with a Senior/Principal Planning officer</b>		<b>3 hours worth of meetings with a Principal Planning officer</b>	

<b>Directorate: Corporate Resources</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
		rounded to nearest 0.10p where applicable
<b>Freedom of Information</b>		
Requests that require 18 hours or less to compile	<b>No charge</b>	<b>No charge</b>
Requests that require 18 hours to compile	<b>482.60</b>	<b>450.00</b>
Additional cost per hour	<b>27.00</b>	<b>25.00</b>
<b>Disbursement Costs</b>		
Postage under £20	<b>No charge</b>	<b>No charge</b>
Postage £20 or over	<b>Actual cost</b>	<b>Actual cost</b>
E-mail Transmission	<b>No charge</b>	<b>No charge</b>
CD / DVD per disk	<b>5.40</b>	<b>5.50</b>
<b>Registration (Fees jointly agreed with Beds Borough under a Service Level Agreement)</b>		
Marriages - Approved Premises		
Local Authority Venue Monday - Thursday	<b>115.00</b>	<b>115.00</b>
Local Authority Venue Friday	<b>120.00</b>	<b>120.00</b>
Local Authority Venue Saturday	<b>165.00</b>	<b>165.00</b>
Outside Venue Monday - Friday	<b>390.00</b>	<b>390.00</b>
Outside Venue Saturday	<b>465.00</b>	<b>465.00</b>
Outside Venue Sunday and Bank Holidays	<b>520.00</b>	<b>520.00</b>
Civil Partnership Registrations - Approved Premises		
Local Authority Venue Monday - Thursday	<b>115.00</b>	<b>115.00</b>
Local Authority Venue Friday	<b>120.00</b>	<b>120.00</b>
Local Authority Venue Saturday	<b>165.00</b>	<b>165.00</b>
Outside Venue Monday - Friday	<b>340.00</b>	<b>340.00</b>
Outside Venue Saturday	<b>395.00</b>	<b>395.00</b>
Outside Venue Sunday and Bank Holidays	<b>455.00</b>	<b>455.00</b>



<b>Directorate: Coporate Resources</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
<b>Fees set by General Register Office (per item)</b>		
Notice of Marriage	<b>33.50</b>	<b>33.50</b>
Notice of Civil Partnership	<b>33.50</b>	<b>33.50</b>
Register Office Marriage	<b>40.00</b>	<b>40.00</b>
Register Office Civil Partnership Registration	<b>40.00</b>	<b>40.00</b>
Standard certificate of birth, death or marriage - form closed register	<b>9.00</b>	<b>9.00</b>
Short birth cert from closed register	<b>9.00</b>	<b>9.00</b>
Short birth cert issued at time of registration	<b>Free</b>	<b>Free</b>
Any other short birth cert issued at time of registration	<b>3.50</b>	<b>3.50</b>
Any other short birth cert issued after the time of registration	<b>7.00</b>	<b>7.00</b>
Standard certificate of birth, death or marriage - at the time of registration	<b>3.50</b>	<b>3.50</b>
Standard certificate of birth, death or marriage - after the time of registration	<b>7.00</b>	<b>7.00</b>
Civil Partnerships - certified copy or extract issued at the time of registration	<b>3.50</b>	<b>3.50</b>
Civil Partnerships - certified copy or extract issued after the time of registration	<b>9.00</b>	<b>9.00</b>
Attendance to take a notice - housebound or detained (e.g. prison)	<b>49.00</b>	<b>49.00</b>
Attendance of SR to conduct marriage or CP - housebound or detained	<b>85.00</b>	<b>85.00</b>
Register marriage at Church, housebound or detained - Registrar's fee	<b>80.00</b>	<b>80.00</b>
Certificate of worship (to licence a building for worship)	<b>28.00</b>	<b>28.00</b>
Licence a religious building for marriage	<b>120.00</b>	<b>120.00</b>
<b>Coroners</b>		
Supply of transcript of inquest on CD	<b>32.20</b>	<b>32.20</b>
Additional copies	<b>10.80</b>	<b>10.80</b>
Statutory charge for paper copies (per sheet)	<b>1.10</b>	<b>1.10</b>

Directorate: Corporate Resources	2011/12 Rate	2012/13 Rate
	£	£
<b>Elections</b>		
For each register per 1000 names or part thereof	<b>1.50</b>	<b>1.50</b>
<b>Local Land Charges</b>		
Full Residential Search (LLC1 and Con29)	<b>133.00</b>	<b>133.00</b>
Full Commercial Search (LLC1 and Con29)	<b>201.00</b>	<b>201.00</b>
LLC1 Certificate of Search	<b>20.00</b>	<b>20.00</b>
Con 29 Local Enquiries (Residential)	<b>113.00</b>	<b>113.00</b>
Con 29 Local Enquiries (Commercial)	<b>181.00</b>	<b>181.00</b>
Part II optional	<b>15.00</b>	<b>15.00</b>
Solicitors own question	<b>25.00</b>	<b>25.00</b>
Additional parcel of land	<b>13.50</b>	<b>13.50</b>
Personal Search	<b>Free since August 2010</b>	<b>Free</b>
Copy documents	<b>2.15</b>	<b>2.20</b>
<b>Human resources</b>		
<b>Criminal Records Bureau (CRB) Checks</b>		
Cost Per CRB check		
Standard	<b>36.00</b>	<b>26.00</b>
Enhanced		<b>44.00</b>
Administrative Charge	<b>19.30</b>	<b>20.00</b>
<b>Local Taxation</b>		
<b>Cost of Collection</b>		
Administration charge on Court Costs		
Council Tax	<b>67.60</b>	<b>83.00</b>
NNDR	<b>89.00</b>	<b>83.00</b>

<b>Directorate: Corporate Resources</b>	<b>2011/12 Rate</b>	<b>2012/13 Rate</b>
	<b>£</b>	<b>£</b>
<b>Communications</b>		
<b>Advertising in News Central</b>		
Full page	<b>1798.80</b>	<b>1,798.80</b>
Half page	<b>1198.80</b>	<b>1,198.80</b>
Quarter page	<b>598.80</b>	<b>598.80</b>
Eighth of page	<b>322.80</b>	<b>322.80</b>
<b>Legal Services</b>		
S38	<b>121.00 per hour, minimum charge 975.00</b>	<b>152.40 per hour, minimum charge 1000.00</b>
S278	<b>121.00 per hour</b>	<b>198.00 per hour</b>
Planning Agreements	<b>158.00</b>	<b>198.00 per hour</b>
Unilateral Undertaking (VAT n/a)	<b>Minimum charge 310.00</b>	<b>Fixed Fee 400.00</b>
Notice of Registration (VAT n/a)	<b>Minimum charge 50.00</b>	<b>Fixed Fee 75.00</b>
Consent to Postpone (VAT n/a)	<b>Minimum charge 50.00</b>	<b>Fixed Fee 75.00</b>
Deed of Covenant (VAT n/a)	<b>Minimum charge 50.00</b>	<b>Fixed Fee 75.00</b>
Consent to Sub-let (VAT n/a)	<b>Minimum charge 50.00</b>	<b>Fixed Fee 75.00</b>
Deferred Payment Charge	<b>TBA</b>	<b>200.00</b>
ANO Paying	<b>121.00</b>	<b>152.40 per hour</b>
Leashold enquiries		<b>152.40 per hour, minimum charge 152.40</b>
Photocopying (external solicitors and other parties)		<b>0.30 per sheet plus £5 admin</b>